

## **REQUIRED NOTICES**

*[To be included on the Charter's Website, and in any Handbook made available to students, parents, employees, and applicants for employment]*

### **DESIGNATION OF TITLE IX COORDINATOR**

The following individual has been designated to serve as the Charter's Title IX Coordinator. Such Coordinator is authorized to coordinate the Charter's efforts to comply with its responsibilities under Title IX.

Siobhan Brewer  
(Name)

Riverside Leadership Academy  
(School Charter Title)

252-631-1066  
(Telephone Number)

1955 Old Airport Rd., New Bern, NC 28562  
(Office Address)

sbrewer@riversideleadershipacademy.org  
(Charter Email Address)

### **NOTIFICATION OF POLICY**

Riverside Leadership Academy does not discriminate on the basis of sex in its education program or activities, including admission and employment, and is required by Title IX and its implementing regulations not to discriminate in such a manner. Inquiries about the applicability of Title IX and its implementing regulations to the Charter may be referred to the Charter's Title IX Coordinator, to the Assistant Secretary for the U.S. Department of Education's Office for Civil Rights, or both.

### **NOTIFICATION OF GRIEVANCE PROCEDURE**

Riverside Leadership Academy has adopted a grievance procedure to provide for the prompt and equitable resolution of student and employee complaints alleging any action that would be prohibited by Title IX and its implementing regulations. This procedure describes how to report or file a complaint of sex discrimination, how to report or file a complaint of sexual harassment, and how the Charter will respond.

The Charter's Policy and Procedures can be found at:

[https://www.riversideleadershipacademy.org/\\_files/ugd/1d328d\\_a559f4df803a43eb932ad232b62432f3.pdf](https://www.riversideleadershipacademy.org/_files/ugd/1d328d_a559f4df803a43eb932ad232b62432f3.pdf)